

Programme Overview

Team Leading

People Development Pathway

Overview

This course looks at the skills required for the development of the key role of Team Leader. Companies need leaders to motivate and drive teams to get good results. There are huge benefits available in terms of improved productivity, use of time and employee retention; by good managers who know what they are doing and can motivate teams to accomplish what they have planned. These skills are central to the growth of both the individual and the company.

Objectives

- To equip the delegates with a clear understanding of the skills required to become effective Team Leaders
- To enable the delegates to understand their own Leadership Style and how to motivate their teams
- To develop a clear understanding of the roles and responsibilities of Team Leaders
- To be able to set goals leading to improvements within the workplace
- To develop communication skills

Who Should Attend?

This course is intended for potential and new Team Leaders/Managers and those Managers who need to revisit the skills required, to become effective leaders.

Course Content:

- The roles and responsibilities of Team Leaders
- Team building and control
- Leadership and Motivation
- Communication skills
- Responsibility and Accountability
- Problem solving and decision making
- Time management
- Productivity improvement and change

Duration

The course will run over 3 days with a maximum of 12 delegates per course. The course will offer a clear explanation of the key skills and techniques required by the modern Team Leader with opportunities for discussions, reviewing case studies and self discovery.